# Class Schedule

Class times:  
Section A: Tue. and Thu. 08:30 - 10:00  
Section B: Tue. and Thu. 10:00 - 11:30  
Classroom: AT 101  
Course web site: [cuLearn](http://cuLearn)

# Instructor Information

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Office</th>
<th>Email</th>
<th>Office Hours</th>
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<tbody>
<tr>
<td>Dr. Christine Laurendeau</td>
<td>5376 HP</td>
<td><a href="mailto:christine.laurendeau@carleton.ca">christine.laurendeau@carleton.ca</a></td>
<td>Tue. 12:30 - 14:30, Wed. 12:30 - 14:00</td>
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# Teaching Assistants:  
Detailed TA information can be found in [cuLearn](http://cuLearn).

# Course Description

Theory and development of software systems. This course will discuss computer ethics. Possible topics include: software development processes, requirement specification, class and scenario modeling, state modeling, UML, design patterns, traceability. Students are to complete a team project using a CASE tool.

# Topics Covered

The course will cover the following topics, although some material may be omitted due to time constraints:

- Introduction to Software Engineering (overview, team project, UML notation)
- Requirements analysis (requirements specification, traceability, scenarios, use cases, functional and dynamic models)
- High-level system design (design patterns, subsystem decomposition, interfaces, architectural styles)
- Detailed object design (reuse, object model, contracts and constraints)
- Implementation (model transformation, refactoring, forward/reverse engineering, optimizations)
- Testing (test planning, usability testing, unit testing, integration testing, system testing)
- Software management (project management, software development processes, configuration management)
- Professional ethics (professionalism, code of ethics, case studies)

# Prerequisite:  
COMP 2404

**Notes on prerequisites:**

- Students who are granted equivalencies or transfer credits in lieu of the prerequisite course(s), and students who performed poorly in the prerequisites, are responsible for learning all missing background material on their own.
- As this is a 3rd year course, students are expected to already have the academic and technical maturity that comes after completing all BCS required 2nd year courses. Specifically:
  - Students are expected to attend lectures and take detailed notes.
  - Students are expected to learn all project development tools on their own (GitHub, Qt framework, etc).
  - Students are expected to debug their own code. There will be no assistance from the TAs or the instructor with this.
Textbook(s)

Evaluation
Students will be evaluated in this course according to the following measures:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
<th>Due Dates</th>
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</thead>
<tbody>
<tr>
<td>Project (4 deliverables)</td>
<td>50 %</td>
<td>Various, to be posted in cuLearn</td>
</tr>
<tr>
<td>Midterm exam</td>
<td>15 %</td>
<td>Feb. 26</td>
</tr>
<tr>
<td>Final exam</td>
<td>35 %</td>
<td>TBA</td>
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Evaluation Notes
- In order to pass the course, students must obtain a passing grade on the final exam and a passing grade on the project.
- Each team member must contribute an equal amount of work to each deliverable. Students who contribute less than their equal share will have their individual mark reduced based on their contribution to the submitted work.
- Students must write the midterm in the section (A or B) in which they are registered. Students who write the midterm in the wrong section will receive a midterm grade of zero.
- All marking disputes must be addressed with the individual responsible for marking the work (TA or instructor), within one week of the marks being posted. In cases where a student and a TA cannot agree, the matter will be referred to the instructor for resolution.
- There will be no extra credit available in this course.

Important Dates
- Design review presentations will take place in class on Mar. 5, Mar. 7, Mar. 12, and Mar. 14, and possibly extending into Mar. 19. Designs presented will be on a topic of the instructor's choice. Each team is required to present their design when they are called upon in class, without prior notice. Every member of the team is required to present for an equal amount of time.

Course Material
- All concepts covered in class are part of the course material, including the course notes and annotations, all in-class exercises, and in-class and forum discussions.
- All materials created for this course (including, but not limited to, course notes, coding examples, project and deliverable requirements, rubrics, tests/midterms, exams, and test/midterm/exam solutions), except where otherwise noted, remain the intellectual property of the instructor. They are intended for the personal and non-transferable use of students registered in the course. Reproducing, reposting, and/or redistributing any course materials, in part or in whole, without the written consent of the instructor, is strictly prohibited.

Collaboration Policy
- Collaboration on the project is restricted to members of the same team, which will consist of no more than four (4) students.
- Inter-team collaboration is strictly disallowed and will be reported to the Dean of Science as an instructional offence.
- Posting deliverable work online and distributing deliverable work to other students at any time is strictly prohibited and will be reported to the Dean of Science as an instructional offence. This includes work publicly posted on source control sites like GitHub.
Project

Teamwork
- All project work is team-based. Teams will consist of no more than four (4) students.
- Every team will be assigned the same project, regardless of team size.
- Students will be permitted to form teams across both course sections A and B. However, each member of every team is required to be available during the same lecture time slot for their design review presentation.
- The configuration and membership of all teams must be approved by the instructor, and so must all changes to the teams. Deliverables submitted by unauthorized teams will be given a grade of zero.
- The instructor retains the exclusive right to dissolve teams and/or reorganize team membership at her discretion and without prior notice.
- Students who fail to contribute sufficiently to a deliverable will be removed from their team.
- The instructor will assist in the formation of initial teams. However, students who are removed from a team are responsible for finding a new team to join, subject to instructor approval. Failure to join a team will result in the student becoming a one-person team.

Deliverables
- There will be four (4) project deliverables in this course, and the requirements will be posted in cuLearn.
- Additional information and requirement clarifications will be posted in the deliverable discussion forums in cuLearn. Students are responsible for following all instructions posted in these forums.
- Every student is expected to work on the project for a minimum of nine (9) hours every week, outside of class time, beginning in week 1 of the term.
- Programming deliverables must be completed in the programming environment (Virtual Machine) provided for the course.
- All deliverable work submitted for credit must be original, and the students submitting the work must be its sole authors.
- All deliverables must be submitted in cuLearn, before the due date and time. Late deliverables will not be accepted, for any reason.
- Every team member is expected to contribute equally to each deliverable. Students who experience medical issues and/or family emergencies will be required to make up the missed work before the deliverable due date and time.
- Peer reviews will be submitted in confidence by individual students at the same time as each deliverable. Each student will describe the work performed on the submitted deliverable by every member of the team.
- Peer reviews will be used to adjust each team member’s individual grade for a deliverable, based on the team member’s contribution to the submitted work. Students who contribute less than their equal share will have their grade reduced correspondingly.
- Failure by a student to submit a peer review will result in the student losing the right to argue against a reduction of their grade based on insufficient contribution.
- Only deliverable files uploaded into cuLearn will be graded for credit. Students are ultimately responsible for the integrity of their submissions. Submissions that contain incorrect, corrupt, or missing files may receive a grade of zero, in accordance with the grading rubric. Corrections to submissions will not be accepted after the submission link expires.
- Deliverable grades will be released to students when all the grading is completed.
Communications Policy

- Students are expected to check their email on a daily basis. Important course-related announcements will be posted on cuLearn and forwarded to students’ cmail accounts.
- Due to a high volume of emails, the instructor will be unable to answer emailed questions, except for matters of a confidential nature. Course policy requires that students post all questions about the course and project deliverables in the appropriate forum in cuLearn. Please verify whether your question has already been answered. If not, you can post your question, and it will be answered in the forum.
- The instructor’s office hours are in effect from Jan. 7 to Apr. 9, excluding the week of the Winter Break.
- In case of technical issues with the installation or operation of the provided Virtual Machine, students are required to first read the documentation posted on the SCS web site. Additional assistance may be provided by the course TAs, and not by the instructor.
- Students are expected to behave and communicate in a courteous and professional manner at all times. Any communications, either in person, or online in forum posts and email, that do not follow the basic precepts of common courtesy and professionalism will not be answered, and in extreme cases will be reported to university authorities.

Email etiquette:
- Emails are the equivalent of short and concise business letters. They are not text messages. Complete sentences and decorum are expected.
- If this is your first course with your instructor, emails should be addressed using the “Dr.” or “Prof.” title before the instructor’s surname.
- If you have already completed at least one course with your instructor, this instructor is fine with being addressed using her first/given name, as long as the rest of the email is professional.
- Please indicate the course number in the subject line of every email.
- It is a basic courtesy to use the words “please” and “thank you” where appropriate, especially when making a request.
- Please be aware of the tone of your email. This says it all.

Undergraduate Academic Advisor
The Undergraduate Advisor for the School of Computer Science is available in Room 5302C HP, by telephone at 520-2600, ext. 4364 or by email at undergraduate_advisor@scs.carleton.ca. The undergraduate advisor can assist with information about prerequisites and preclusions, course substitutions/equivalencies, understanding your academic audit and the remaining requirements for graduation. The undergraduate advisor will also refer students to appropriate resources such as the Science Student Success Centre, Learning Support Services and the Writing Tutorial Services.

University Policies

Student Academic Integrity Policy
Every student should be familiar with the Carleton University student academic integrity policy. A student found in violation of academic integrity standards may be awarded penalties which range from a reprimand to receiving a grade of F in the course or even being expelled from the program or University. Some examples of offences are: plagiarism and unauthorized co-operation or collaboration. Information on this policy may be found in the Undergraduate Calendar.

Plagiarism
As defined by Senate, “plagiarism is presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own”. Such reported offences will be reviewed by the office of the Dean of Science.

Unauthorized Co-operation or Collaboration
Senate policy states that “to ensure fairness and equity in assessment of term work, students shall not co-operate or collaborate in the completion of an academic assignment, in whole or in part, when the instructor has indicated that the assignment is to be completed on an individual basis”. Please refer to the course outline statement or the instructor concerning this issue.
Requests for Academic Accommodation
You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy obligation
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Religious
Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

Academic Accommodations for Students with Disabilities
If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with your instructor as soon as possible to ensure accommodation arrangements are made. carleton.caPMC

Survivors of Sexual Violence
As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and is survivors are supported through academic accommodations as per Carleton’s Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support

Accommodation for Student Activities
Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline